

FACILITIES DEVELOPMENT

Regulation 7140
Form 7140

Facilities Planning and Design

Naming New/Current Facilities

Naming of School Facilities

Those interested in naming or renaming buildings, portions of a building and other district facilities must submit the request (Form 7140) to the superintendent with a justification giving the rationale for the name to be selected.

- A. Our schools belong to the entire community and serve as centers of unity. As a matter of principle, the naming of a school should be the result of an open and participatory process. Furthermore, schools are symbols of non-partisan unity and this policy intends to protect school from becoming objects of conflict or controversy through the naming process for political or personal causes. Any proposal to name a school or facility may be disqualified by the Board of Education on this basis.
- B. Names of district personnel will not be considered while actively employed either full-time, part-time, or as a consultant to the Cole Camp R-1 School District, nor for two years from the last day of employment.
- C. Names of elected officials will not be considered while they are actively serving public office.
- D. Portions of school facilities, which include libraries, athletic fields, multipurpose rooms, theaters, etc., may be named for former district employees or citizens who have made specific contributions to education through their support of education and their ethical private and professional behaviors.
- E. Portions of school of school facilities may be named for individuals, corporations, foundations, or associations that provide at least significant funding for new facility costs.
- F. The sponsoring party must complete the school district's Facility Name Nomination Form (Form 7140), which must include the appropriate biographical data, educational, civic, or humanitarian contributions of the nominee.
- G. The Cole Camp R-1 School district recognizes the official name selected for any facility is a vital factor in the public image of the school system. The honor and integrity of the name selected reflects upon both the District and educational facility. With these concerns in mind the Board of Education may consider action to rescind an approved name of an educational facility. Sufficient cause to rescind the name exists when the honoree is convicted of a felony, a crime of moral turpitude, or participated in any other disreputable behavior which would have a negative reflection or would bring discredit upon District students, staff, and community.

H. Nominees are to be considered on the basis of how they have distinguished themselves in accordance with all of the established criteria. The criteria to be considered are:

1. Number of years of service and recognized dedication to the school and community (not just time);
2. Exhibited personal characteristics that are desirable products of human development (humility, humor, honesty, etc.);
3. Held in high esteem by children, staff, parents, administration, etc.;
4. Demonstrated (overt acts) sincere concern for students and their welfare;
5. Developed rapport with community served, including non-patrons;
6. Should be able to point to specific accomplishments and innovations which were in major part due to individual (not just carrying out orders);
7. Contributed to the entire school district as well as individual attendance centers within the district;
8. Include a minimum of three letters of support from past students, building and/or district staff and community members.

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REQUEST TO NAME FACILITY/BUILDING

Facility/Building to be named _____

Name/Group making request _____

Date requested _____

Criteria

Please describe for each criterion how the nominee meets such criteria;

1. Number of years of service and recognized dedication to the school and community (not just time):

2. Exhibited personal characteristics that are desirable products of human development (humility, humor, honesty, etc.):

3. Held in high esteem by children, staff, parents, administration, etc.:

4. Demonstrated (overt acts) sincere concern for students and their welfare:

5. Developed rapport with community served, including non-patrons:

6. Should be able to point to specific accomplishments and innovations which were in major part due to individual (not just carrying out orders):

7. Contributed to the entire school district as well as individual attendance centers within the district:

8. Include a minimum of three letters of support from past students, building and/or district staff and community members.

9. Please attach a biography and accomplishments of the nominee separate from the above form.

Committee's recommendation;

Recommend to approve request _____

Do not recommend request _____

Signed committee chair _____

Date _____